

GISMA Accommodation Support Berlin

GISMA gladly offers students assistance in finding accommodation in Berlin. We can assist you in finding a variety of housing options, depending on your preferences and budget and we provide students with two suitable options. GISMA does not guarantee the provision of housing nor provide on-campus accommodations but we can do a lot to help you find the right place for you during your studies in Berlin.

Accommodations in Berlin

Short-term Accommodation – Just a few days or up to a few weeks

If you arrive in Berlin and have not yet found an apartment or a room you will need cheap short-term accommodation at either a youth hostel, a guest house (Jugendgästehaus), or an [Airbnb](#) spare room/apartment.

Mid-term Accommodation – A few weeks and up to 6 months

Some landlords are only willing to rent their properties for a longer period of time, preferably 6 months and up. However, some are happy to take in a tenant for less, especially if the property is vacant. Therefore, it is always good to inquire.

Long-term Accommodation – More than 6 months

Landlords are usually more willing to rent their spaces to tenants who stay for at least 6 months. With long-term accommodation, the landlord usually asks for the rent on a monthly basis.

Please be aware that 30 minutes to one hour of commuting time on public transportation is not unusual in Berlin - depending on which neighborhood you chose to live in. This is part of being a Berliner.

Living in Berlin

Berlin is divided into 12 official districts, most of which are made up of several neighborhoods called “Kiez.” These neighborhoods are often named for a principle local street such as Kollwitzkiez or Bergmannkiez. Your new Kiez will offer all you need for daily life: supermarkets, parks, shopping centers, doctors, bars and restaurants. The character of Berlin’s neighborhoods changes from street to street and sometimes even from year to year. Whatever your lifestyle, needs and taste may be, you are surely going to find the place that suits you.



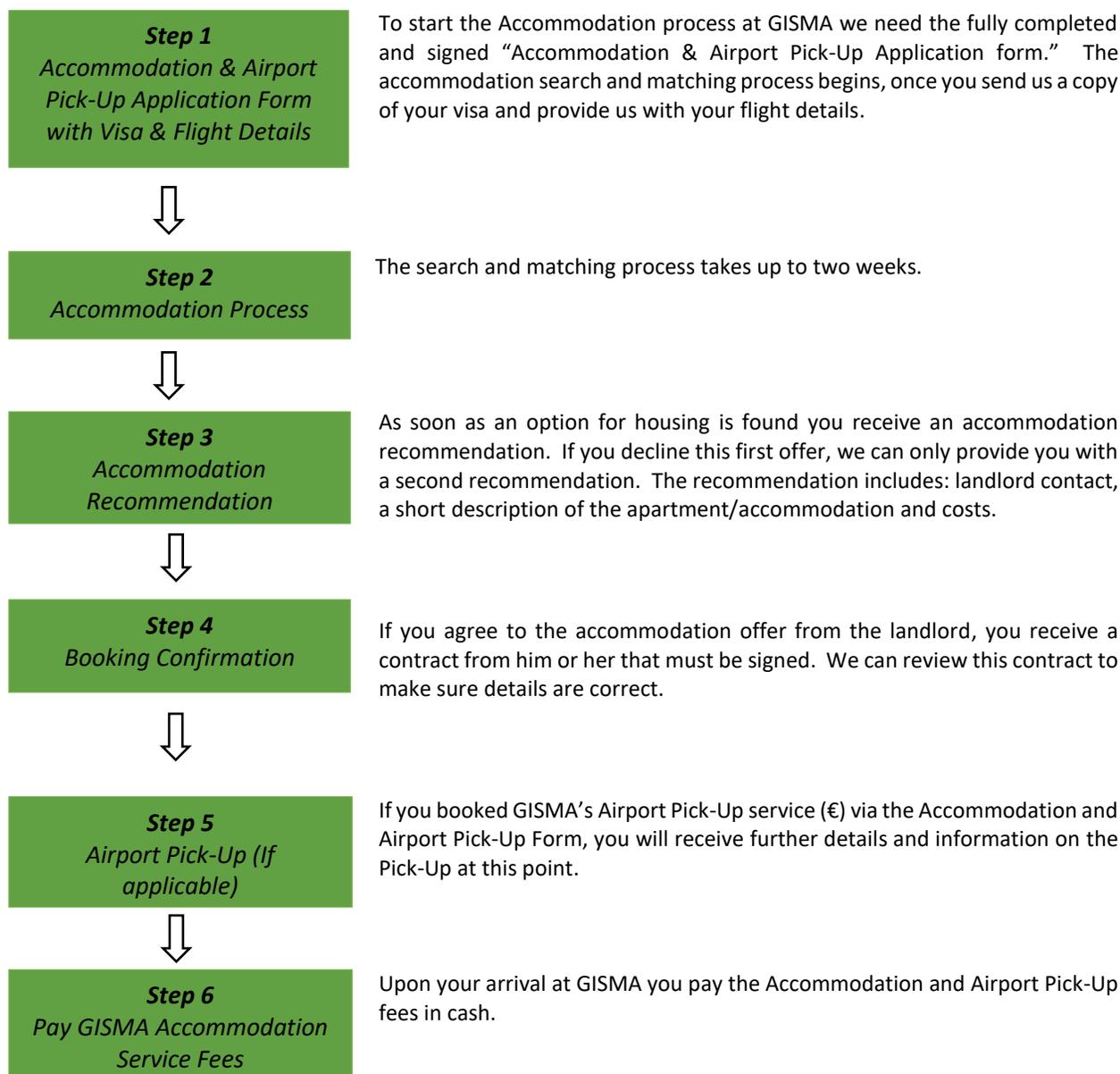
Good to know:

- Rents in Berlin normally start at 350 Euro per month. Shared apartments tend to be the least expensive.
- Be prepared that there could be other people present when you go visit an apartment; the selection process can be similar to a job interview. Therefore, it is always good to be prepared:
- Documents you might need to provide: Anmeldebestätigung, Passport, Student ID, Bank Statement OR your supporter’s proof of income, SCHUFA (credit report in Germany).
- We recommend that you always sign a contract for a room or apartment.
- When signing the lease agreement your landlord will probably expect you to provide a deposit of three months’ rent; you will be reimbursed at the end of tenancy as long as nothing has been damaged.
- Sometimes a commission or a compensation for furniture is requested; therefore, make sure that you bring enough money with you when signing the lease agreement.
- *Make sure you receive receipts immediately for any payments you make.*
- When looking for an apartment, please be aware that 30 minutes to one hour commuting time on public transportation is not unusual in Berlin - depending on where you live in the city.
- The most direct way to find a room or an apartment yourself is to search on the private housing market. By far the most common choice of housing among students is a private room in a shared apartment, a “WG” which means Wohngemeinschaft.

Accommodation & Airport Pick-Up Information:

Please be aware that the accommodation process begins only after you have received your visa, booked your flight and filled out the application form. That way we know for sure when you will arrive in Berlin or Hanover and can help find a place for you accordingly.

Please also note, that GISMA offers housing placement assistance. We do not guarantee housing or offer on campus housing.



GISMA Accommodation and Airport Pick-Up Form

Please complete and sign this form if you need assistance in finding accommodations and/or arranging an airport pick-up. No services will be rendered without submission of this form. Requests are processed as they are received and recommendations can take up to two weeks to fulfil. GISMA will provide each applicant with two suitable accommodation options. Please be aware that GISMA cannot guarantee housing or provide on-campus housing. This service offers assistance.

Please choose the city:

Hanover Campus

Berlin Campus

Return this form via email to: KBerse@gisma.com or
Accommodation@gisma.com

Return this form via email to:
accommodationberlin@gisma.com

Student Information:

First Name(s): _____ Last Name: _____

Student Number: _____ Male: Female: Date of Birth: _____ Age: _____

Home Address: _____

City/ State: _____ ZIP Code: _____ Country: _____

Cell phone: _____ E-Mail: _____

Programme: _____ Start Date: _____

I would like accommodation assistance: **yes** **no**

If “yes,” please complete the accommodation information below. An accommodation assistance fee will be charged upon arrival at the GISMA campus for this service. See the following page for prices and fees.

Desired Accommodation:

Single apartment Single room in shared apartment Share room in shared apartment

Mixed gender apartment acceptable (no mixed gender rooms available)

Rental period _____ month(s) beginning on the date _____

I would like to arrange an airport pick-up: **yes** **no**

If “yes,” please complete the travel itinerary information below. An airport pick-up fee will be charged for this service upon arrival at the GISMA campus. Please note that a standard taxi service is reliable and less costly.

Travel Itinerary:

Arrival on: Day _____ Month _____ Year _____ Arrival flight number: _____

Arrival airport: Berlin Tegel (TXL) Berlin Schönefeld (SXF) Hanover

We strongly recommend that you arrive during our office hours (Mo. – Fr. 9:00 AM – 5:00 PM)

By checking the box and signing, I agree to accept all stated fees and conditions stated on the next page.

Date Participant’s Name Printed Participant’s Signature (Or parent if the student is under 18 years of age)

Payments and Fees

The first month's rent as well as the deposit (usually between 1-3 months of rent) are due, at the latest, on your day of arrival. The rent and deposit usually have to be paid directly to the landlord – sometimes in cash. *Make sure that you receive a receipt for all payments!*

The accommodation fee for the recommendation service has to be paid to the GISMA accommodation office on the day of your arrival.

Hanover

The GISMA accommodation fee is 55€. The airport pick-up fee is 50€.

Please be aware of the average rent per month:

- Shared room in a shared apartment 380€-450€,
- Single room in a shared apartment 400€-600€,
- Single apartment 500€-750€.

Average daily hotel room rates start at 70€.

Average daily hostel room rates start at 20€ (dormitory style).

Berlin

The GISMA accommodation fee is 100€. The airport pick-up fee is 80€.

Please be aware of the average rent per month:

- Shared room in a shared apartment 380€-600€,
- Single room in a shared apartment 400€-600€,
- Single apartment 600€-1200€.

Average daily hotel room rates start at 70€.

Average daily hostel room rates start at 20€ (dormitory style).

Additional Information

The links provided below will help you find relevant information and websites for apartments, shared apartments, housing agencies, student residences, hostels, and relocation agencies:

- [Spotahome.com](https://www.spotahome.com) (remember to use GISMA's discount code when booking online!)
- [Uniplaces.com](https://www.uniplaces.com) (remember to use GISMA's discount code when booking online!)
- [Immonet.de](https://www.immonet.de) and [Immowelt.de](https://www.immowelt.de)
- [ImmobilienScout24.de](https://www.immobilienscout24.de)
- [Wg-gesucht.de](https://www.wg-gesucht.de)
- [https://medici-living.com/](https://www.mediciliving.com/)
- www.city-wohnen.de
- www.homecompany.de
- www.freiraum-berlin.com
- www.zeit-raum.de
- www.rooms-in-berlin.com
- www.fineandmine.de
- www.zwischenmiete.de
- www.studenten-wg.de
- www.immobilo.de
- www.easy-living4u.de
- [Ebaykleinanzeigen.de](https://www.ebaykleinanzeigen.de)

Student Residences

If you are interested in living in a student residence, you should look here:

- [The FIZZ](#)
- [Neon Wood](#)
- [Studentendorf Adlershof/Schlachtensee](#)
- [House of Nations](#)
- [Studentenwerk](#) (they have student residences, but usually fill these first with students from public universities)

Berlin Hostels

- [Grand Hostel Berlin](#)
A unique ambience at reasonable, the Grand Hostel is located in a perfectly restored 19th-century Bishop's palace, located at the Tempelhofer Ufer 14 in "Kreuzberg" GISMA, events and venues in the city can be reached within minutes. It is only a 20 minutes' walk to GISMA a 12 minutes' walk to Potsdamer Platz and 10 minutes to Checkpoint Charlie. Single, double rooms and dormitory beds can be booked online [here](#).

- [City Hostel Berlin](#)
The City Hostel is located right in the middle of Berlin`s pulsing "Mitte" district, surrounded by dozens of restaurants, shops, and tourist attractions. GISMA is only a 15-20 minute bus or U-Bahn ride away. Single, double rooms and dormitory beds can be booked online [here](#).

Relocation Agencies

- averta Relocation Service
Email: petra.grossmann@averto.com
Freecall within Germany 0800 - 6600 456
Call International +49 - 241 - 980 936 0
www.averto.com
- PROGEDO mobility partner
Email: Theresa.walter@progedo.de & Lydia.althof@progedo.de
+49 178 5923 994
<https://www.progedo.de/en/office/berlin/>

There are fraudsters all over the internet. Unfortunately this is true for house-hunting too.

In light of this, please make sure you observe the following security guidelines:

1. **Never** transfer your rent, deposit etc. in advance of signing a contract and receiving the key.
2. **Never** accept cheques through the mail.
3. **Never** send copies of identity cards, passports, driving licences etc. by email.

We wish you every success in your search for a house/tenant.